



Appendix B - Complex Certification Structure Review Request Form (Refer to CSOC Guidance for additional information)

Certification Body: Global Cert Services Request Type: New <input checked="" type="checkbox"/> Transfer <input type="checkbox"/>	Date: Jan 12, 2012
Certification Body Contact: John Bishop Email: john.bishop.com	Phone: 519-555-3298
Client Information: Organization Name Big Sky Aerospace List site names, addresses, site population, scope of certification, exclusions and products or services provided for each site. Identify which site is the central function:	
AQMS Standard(s) being assessed for certification: 9100 <input checked="" type="checkbox"/> 9110 <input checked="" type="checkbox"/> 9120 <input type="checkbox"/> If combined audit, provide percent integration of organizations AQMS (see 9104-001 8.2.3 d): Describe method used to determine percentage of integration, (e.g. stage one audit, prior audit, etc):	
Certification Structure Methodology: Applicant to describe complex certification structure by providing graphical descriptions of each sub-structure included in this application. Include appropriate information that shall demonstrate conformance to the eligibility criteria as defined within 9104-001 Appendix B:	
Audit Program Audit Duration Calculation (For each year of the 3 year certification cycle provide actual calculation for each sub-structure showing number of employees, audit days from 9104-001 table two, increases with justification, decreases with justification and final total audit days for each sub-structure by site. Where sampling is used (9120 only) provide sampling plan and justification. For 9100 and/or 9110 multiple site structures identify category (as per 9104-001 Table 3):	
Note: For each application element above supporting objective evidence shall be attached detailing the required information. Failure to provide sufficient evidence will result in the return of the request.	

Joe Hackley

CB ASD Representative Approving Request

Kathy Summersby

Client Representative Accepting Structure

CSOC Decision

Date Jan 24, 2012

- Concur
- Concur with recommendation – CB to confirm recommendations are incorporated prior to proceeding with certification activity.
- Do not concur – CB to incorporate recommendations and resubmit
- Request incomplete – please resubmit

CSOC Comments/Recommendations/Guidance Included? Yes No

CB Confirmation of implementation of CSOC recommendations

Date

CB ASD Representative Confirming Implementation

CB Three Year Re-Submittal

Date

There have been no significant changes to organization's certification structure since last concurrence from the CSOC.

CB ASD Representative Approving Request

Client Representative Accepting Structure